



While Covid 19 continues to pose a threat, new operating procedures will be applied to minimise the risk of infection and enable our practitioners to continue supporting our children.

Based on Department for Education advice we will only be able to take up to 15 children which will always have to be the same 15 children to limit social interaction. We will initially be opening from 9-1p.m each day.

Subject to Government directives and guidance we are confident that the current procedures offer the best possible level of protection.

The key principles in our Pre-school are:

1. Minimising access to the building
2. Preparing for reopening
3. Social distancing
4. Cleaning
5. Health, safety and wellbeing
6. Hygiene practises

Attendance AT PRE-SCHOOL

. Only children who are symptom free or have completed the required isolation period can attend the setting.

. Children who have been classed as clinically extremely vulnerable due to pre-existing medical conditions are currently not permitted to attend at this stage.

. A child who lives with someone who is clinically vulnerable including those who are pregnant can attend their childcare setting.

Dropping off and collection

. Please stand on the lines 2 metres apart and leave through the car park when dropping off or collecting your child.

. Only parents who are symptom free and/or have completed the required isolation periods will be able to drop off or collect their child.

. We request where possible drop off and collection is limited to one parent.

. Specific drop off and collection times maybe introduced.

. A change of clothes for all children must be provided to be left at pre-school. Refills of these items can be brought in with children when needed and added to the bags by our practitioners.

Social distancing

Government guidance recognises that Early Years children cannot be kept 2 metres apart. The emphasis on returning has been placed on the below areas.

- . Avoiding contact with anyone with symptoms.
- . Frequent handwashing and good respiratory hygiene practises.
- . Regular cleaning of the setting.
- . Minimising contact and mixing.
- . The children will be spread out using the upstairs and downstairs of the building to minimise contact.
- . Care routines such as toileting and changing will be limited to 2 children at a time.
- . Hot meals will not be provided at this time so the children will bring their own sandwiches and will sit 2 metres apart.

Education

- . Children will be supported in age appropriate ways to understand the steps to keep themselves safe such as regular handwashing.
- . Children will be supported to understand the changes and practitioners will ensure they are aware of children's attachments and their need for emotional wellbeing.
- . Opportunities for children to experience social distancing will be provided as part of our roleplay and daily routines.
- . The lending library will be currently closed to limit the movement of items between home and pre-school.
- . There will be no outings outside the pre-school premises.

Communication

- . I will continue to email any information to each family
- . Practitioners will provide verbal feedback if necessary, by telephone.
- . Medical forms will be sent home with your child. Please email the pre-school to confirm you have received it. (emscotepreschool@gmail.com)
- . Our procedures and practises will be reviewed and updated in line with Government guidance.

Travel

- . Where possible colleagues and parents should travel to pre-school alone, using their own transport.
- If public transport is necessary, please follow any current guidance.

- . If children arrive on scooters, they are to be taken home with the parent.
- . Outings from the pre-school into the local community will not take place.

Visits and deliveries

- . Visitors will not be permitted to enter the pre-school unless essential e.g. urgent building maintenance. Appropriate PPE will be supplied to any supplier required to enter the premises.
- . All deliveries will take place outside the building to avoid unnecessary access by external suppliers.

Hygiene

- . All children and colleagues must thoroughly wash their hands upon arrival at the pre-school and frequently throughout the day.
- . All waste will be disposed of in a hygienic and safe manner.
- . The immediate disposal of used tissues.
- . Used PPE will be disposed of in a sealed bin.
- . All new activities will be risk assessed. This may involve the suspension of materials which cannot be easily washed.
- . Children will not be permitted to bring items from home unless absolutely essential to their wellbeing.
- . All resources required for play will be continually washed.
- . Equipment such as tablets will be wiped down after each use.
- . Windows will be open where possible to ensure ventilation.

Risk assessments

- . In the event of a child developing symptoms of Covid 19 whilst attending pre-school, parents will be contacted immediately and must collect their child as soon as possible.
- . The family will be advised to isolate at home for 14 days and not return until their child is no longer symptomatic.
- . A child displaying virus- like symptoms will be isolated and the staff member will wear full PPE.
- . Once the child has been collected the area will be cleaned thoroughly.
- . In the event a colleague develops Covid 19 symptoms the same advice will be given to isolate at home.
- . Government guidance is that PPE is not required for Early Years. We will continue to wear it for nappy changing etc.

We look forward to seeing the children who are able to return.

